

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

February 15, 2005

MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Burns called the meeting to order at 7:00 p.m.

Members present:

Dustin Burns, President
Barbara Ryan, Vice President
Allen Carlisle, Clerk
Dan Bartholomew, Member
Dianne El-Hajj, Member

Staff present:

Dr. Lisbeth Johnson, Superintendent and Secretary to the Board
Dr. Patrick Shaw, Assistant Superintendent, Educational Services
Bill Clark, Assistant Superintendent, Business Services
John Tofflemire, Director, Human Resources
Linda Vail, Executive Assistant and Recording Secretary

2. President Burns invited Janelle Hauner, third grade student at Crest Elementary, to lead Board members, staff and audience in the Pledge of Allegiance.
3. Approval of Agenda
It was moved and seconded to approve the agenda.

Motion: Ryan

Second: El-Hajj

Vote: 5-0

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report
 - 1.1. Requests for Use of Facilities
 - 1.2. Enrollment Report
 - 1.3. Developer Fees Collection Report
 - 1.4. Claims Against the District
 - 1.5. Schedule of Upcoming Events
2. Spotlight on Learning
Instructional Assistant Support Personnel at Pepper Drive School
Dr. Johnson introduced Julia Hauner, Bilingual Instructional Assistant at Pepper Drive School. President Burns presented Ms. Hauner with a certificate of appreciation for her outstanding job helping English learners and their families.
3. Introduction of Teacher of the Year
Mr. John Tofflemire introduced Dave Massey, Santee School District's Teacher of the Year. President Burns presented Mr. Massey with a certificate of recognition for the honor of Teacher of the Year.

C. PUBLIC COMMUNICATION

President Burns invited members of the audience to address the Board about any item not on the agenda.

Mrs. Susanne Michel addressed the Board about PTA's involvement in the No on Prop X campaign. Ms. Michel also shared that she has information about educational foundations and ways to generate revenue for the District through grants.

D. PUBLIC HEARINGS (None)

E. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion.
Superintendent

1.1. Approval of Minutes (with correction of vote on Consent Item E.1.1.)

Business Services

2.1. Approval of Travel Requests

2.2. Approval/Ratification of Expenditure Warrants

2.3. Approval/Ratification of Purchase Orders (*Pulled by Bartholomew*)

2.4. Approval of Financial Reports

2.5. Approval/Ratification of Revolving Cash Reports

2.6. Acceptance of Donations

2.7. Authorization to Seek Bids for the Acquisition and Move/Setup of Six Project Safe Portables

Educational Services

3.1. Approval of Request for Extended Field Trip for Pepper Drive School Students to Visit Medieval Times in Buena Park, California

3.2. Approval to Submit Application for School Community Policing Partnership Program

Human Resources

4.1. Personnel, Regular

4.2. Adoption of Resolution No. 0405-27 to Reduce Hours and/or Work Year of Identified Classified Employee and to Layoff Identified Classified Employee

It was moved and seconded to approve Consent Items with an error in item E.1.1 changed to correctly reflect a 5-0 vote.

Motion: El-Hajj

Second: Carlisle

Vote: 5-0

Consent Item E.2.3. Approval/Ratification of Purchase Orders (*Pulled by Bartholomew*)

Member Ryan moved to approve/ratify the purchase orders for the previous month.

Motion: Ryan

Second: El-Hajj

Vote: 3-2

Carlisle, no

Bartholomew, no

F. DISCUSSION AND/OR ACTION ITEMS

Superintendent

1.1. **Discussion Regarding Board Bylaw 9323 Meeting Conduct**

Member Ryan asked that the Board consider modifying the District's policy to allow more flexibility in dealing with public comments during discussion of agenda items.

President Burns believes it is important to follow the policy and to be consistent. Member Bartholomew believes following the policy is important especially when an issue is emotional and "hot." It was suggested when there is a topic that the public has addressed, the Board President could ask if there are any further comments before the Board begins to deliberate. Board members agree that no revision to the Board Bylaw is needed.

1.2. **California School Boards Association 2005 Delegate Assembly Election**

Member El-Hajj moved to vote only for Barbara Ryan.

Motion: El-Hajj

Second: Carlisle

Vote: 5-0

1.3. **Long Range Planning for School Closure Criteria**

Dr. Johnson introduced the discussion to convene a school closure criteria Board advisory committee to establish criteria to consider, as needed, for closing schools in the future as enrollment and demographics change. Dr. Johnson said there is no plan to close a school during the 2005-06 school year. Board members agree that a committee should be formed. The Board approved of the committee

and would like the committee to have community and/or city representation and representation from staff and parents from every school. The committee charge is to begin by reviewing the 1980 school closure committee recommendations and making revisions as needed. This committee will be a Board advisory committee with the Superintendent as chair. President Burns and Member Carlisle will represent the Board. Other Board members may attend as they are able. The committee should have representation from:

- City of Santee-representative who lives in Santee
- Teacher from each school
- Parent from each school
- Community member
- Principals

Dr. Johnson will bring committee recommendations to the Board in August 2005.

Business Services

2.1. **Approval of 2004-05 Budget Revisions for January**

Mr. Clark presented the Budget Revisions for the month of January.

Motion: El Hajj

Second: Carlisle

Vote: 5-0

2.2. **Report on Direct Costs Expended for the Support of Community Based Programs**

Mr. Clark introduced the report on direct cost for use of District facilities. When an alternative place to meet is not available, the groups may be provided free use. Mr. Clark said the determination of "no alternative place to meet" and all use of facilities proposals would come to the Board for action. Mr. Doughty shared the cost analysis report and explained how the costs were determined for field maintenance. There is \$89,864 in direct costs to the District to maintain all of the District fields. This money could be recouped by charging sports leagues for use of the District fields. Mr. Doughty explained the \$89,864 is the maximum charge allowed the district under the Civic Center Act.

A request to speak card was submitted by Mrs. Christine Blaylock, Sycamore Canyon PTA president. She asked how much money had been donated to field maintenance. Mr. Doughty responded that over time, the leagues have donated money for field improvements but he did not have a figure at this time.

Member Carlisle asked if all improvements at the school sites are approved by the District to assure that the work is completed according to code and district requirements. Dr. Johnson shared that all sports leagues have been informed that any improvements are to be approved by the Board prior to implementation. When work is completed before approval is requested, Mr. Doughty informs the sports league that procedures for approval have been violated.

President Burns believes that there are funds that could be charged but does not want to bankrupt youth organizations that use our fields and facilities. Member Carlisle believes that leagues could pay a portion of direct costs. Members Ryan and El-Hajj believe that the District has received benefits from leagues using District property and that leagues should only be charged costs that exceed the actual cost to maintain District fields if no leagues were using District property. Board members asked Mr. Clark to bring an analysis on the cost to regularly maintain fields, subtracting the extra costs incurred by league usage. Mr. Clark will bring this report to the March 15 meeting.

2.3. **Approval to Participate in SDCOE Declining Enrollment Consortium**

Mr. Clark shared that the County Office of Education approached the District to participate in a "Declining Enrollment Consortium." Dr. Johnson explained that it is an organization established to strengthen our legislative position regarding declining enrollment. Member Ryan believes that spending up to \$2,500 to join this organization would not help our position with declining enrollment. The majority of members did not support joining the consortium. No vote was taken.

Educational Services

3.1. Consideration of Goals for the Advisory Council for Instruction (ACI)

Dr. Shaw presented suggested goals for ACI for the current year. Members approved of the goals with items 4, 5, and 6 being priority.

Motion: Ryan

Second: Bartholomew

Vote: 5-0

Human Resources

4.1. Approval of 2005-06 District Calendar

Mr. John Tofflemire presented the recommended District calendar for 2005-06. The employee associations approved the calendar.

Motion: Carlisle

Second: El-Hajj

Vote: 5-0

4.2. Timeline for Release/Reduction of Certificated Management Employees

Mr. Tofflemire provided the timeline for release/reduction/reassignment of certificated management employees. Notice should be delivered prior to the March 1st Board meeting.

G. BOARD POLICIES AND BYLAWS (None)

1. First Readings

1.1. **First Reading: Second Draft Revised Board Policy 4214 Rules and Regulations for Classified Employees**

1.2. **First Reading: Revised Administrative Regulation 1321 School Related Fund Raising Activities**

2. Second Readings

2.1. **Second Reading: New Board Policy #5022 Student and Family Privacy Rights**

Motion: Ryan

Second: El-Hajj

Vote: 5-0

H. BOARD COMMUNICATION

Mr. Bartholomew asked the Superintendent to inform Ms. Michel, the speaker from earlier in the meeting, that there is an Educational Foundation.

Member Ryan suggested that the surplus from the Save Santee Schools campaign fund be used to assist the Foundation for postage of the letter soliciting donations from the community.

Member Carlisle shared how great the Student Forum was. President Burns asked to send a letter to Michael Edwards and to the Grossmont Board.

President Burns shared that he has heard comments from teachers in other districts about how impressed they are by the teachers from Santee. Teachers from other districts have come into contact with our Santee teachers at conferences.

I. CLOSED SESSION

President Burns announced that the Board would meet in closed session for:

1. Public Employee Discipline/Dismissal/Release

2. Conference with Labor Negotiator

Agency Negotiator: John Tofflemire, Director, Human Resources

Employee Organizations: Santee Teachers Association (STA)

California School Employees Association (CSEA)

3. Student Discipline Matters

4. Conference with Real Property Negotiators

Location: Renzulli Site and Santee Site

Agency Negotiator: Bill Clark, Assistant Superintendent

The Board entered closed session at 8:40 p.m.

J. RECONVENE TO PUBLIC SESSION/ ADJOURNMENT

The Board reconvened to public session at 10:15 p.m. No action was reported. The February 15, 2005, regular meeting adjourned at 10:15 p.m.

Allen Carlisle, Clerk

Lisbeth A. Johnson, Ed.D., Secretary